

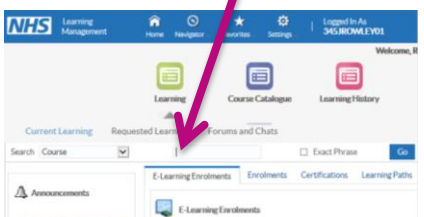


# My ESR Quick Guide 4B: Booking Non-Mandatory Face- to-Face Training

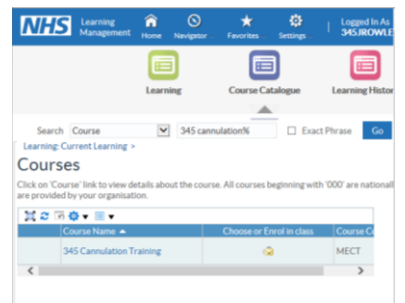
## What is My ESR?

### Find Learning

1. Navigate and login to My ESR here:  
<https://my.esr.nhs.uk>
2. Select 'My Learning' from the list of options on the left of the main Dashboard page.
3. In the 'Course' search box enter the course you want to complete. Then select 'Go'.

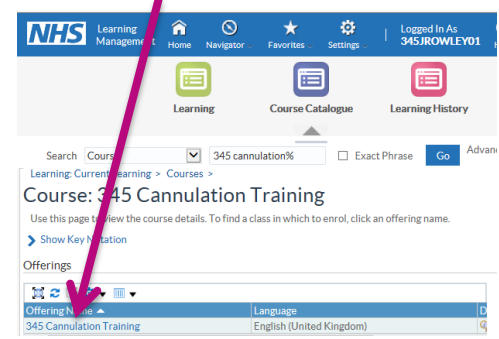


4. Select the yellow briefcase icon to 'Choose or Enrol on to a class'.



### Enrol

5. To find a Class, choose the relevant Offering . These are usually arranged by year. I.e. 2018 training schedules will be listed under the 2018 Offering.



6. Choose a date and time that suits you. When you're ready 'Enrol' by selecting the yellow briefcase icon.



7. Select 'Apply to confirm your place.'



## Need further guidance?

Contact the Courses Team

Tel: 01642 3(83268)

E-Mail: [Courses.Team@nth.nhs.uk](mailto:Courses.Team@nth.nhs.uk)

Visit: Education Department – Ground floor, South Wing at University Hospital North Tees.